**Minutes Of Meeting**

**(Asset Management System)**

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| **Project Code** | **Group 2** |
| **Project Name** | **Asset Management System** |

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| **Prepared/Modified by** | **Role** | **Date of Preparation** |
| Suraj Parmar | Software Accociate | 04/04/2017 |
| **Reviewed by** | **Role** | **Date of Review** |
|  |  |  |
| **Approved by** | **Role** | **Date of Approval** |
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Date : 04/04/2017

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| Meeting Venue | GLC F – 101 |
| Date / Time | 04/04/2017 4.30 PM to 5.30 PM |
| List Of Participants | 1. Suraj Parmar 2. Daivika Khavshe 3. Tej Prakash Mishra 4. Pooja Pednekar 5. Anuj Amin 6. Deeksha Maheshwari |
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| **Meeting Agenda** |
| 1. Understanding And Planning Of Requirements And How To Proceed With Project. |

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| **Discussion** |
| 1. Discussions On How To Proceed With The Project , Draw Appropriate Diagrams 2. Gathering Requirements Of Login Module |

Date : 07/04/2017

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| Meeting Venue | GLC F – 101 |
| Date / Time | 07/04/2017 4.30 PM to 5.15 PM |
| List Of Participants | 1.Suraj Parmar  2.Daivika Khavshe  3.Tej Prakash Mishra  4.Pooja Pednekar  5.Anuj Amin  6.Deeksha Maheshwari |
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| **Meeting Agenda** |
| 1. To Discuss How To Proceed With Coding Task And Planning Today’s Task. |

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| **Discussion** |
| 1. Discussions On How To Proceed With The Project , Draw Appropriate Diagrams 2. Gathering Requirements Of Login Module |